



## 2021 HOLIDAY CARDS ORDER FORM

Date: \_\_\_\_\_  
Account Number: \_\_\_\_\_  
Purchase Order Number: \_\_\_\_\_  
Company: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**SHIP TO:** (IF DIFFERENT THAN INFO ON THE LEFT)

Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**Order Authorized by:**

Customer Signature Required for Order to be Processed

**ONE SIZE ONLY**

Cards = 5¼" x 7⅞"

<b>STEP ONE: Card Pricing</b> (includes envelopes)								
Quantity	20 to 200	201-400	401-500	501-700	701-900	901-1,200	1,201-1,500	1,501+
Price per card (includes envelopes)	\$1.25	\$0.95	\$0.90	\$0.85	\$0.80	\$0.75	\$0.70	\$0.65

<b>STEP TWO: Imprint Pricing*</b>								
*Additional imprint charges for orders with multiple card images and for each custom imprinted message.								
Imprint Quantity	20 to 200	201-400	401-500	501-700	701-900	901-1,200	1,201-1,500	1,501+
<b>CARD IMPRINT CHARGE</b>								
Black ink only	\$37.50	\$42.50	\$47.50	\$54.50	\$68.50	\$80.50	\$92.50	\$120.50
4-Color	\$75.00	\$85.00	\$95.00	\$109.00	\$137.00	\$161.00	\$185.00	\$241.00

<b>STEP THREE:</b>								
<b>ENVELOPE IMPRINT CHARGE</b>								
Black ink only	\$37.50	\$42.50	\$47.50	\$54.50	\$68.50	\$80.50	\$92.50	\$120.50
1 PMS Color	\$46.50	\$50.50	\$56.50	\$62.50	\$78.50	\$90.50	\$112.50	\$132.50

**STEP FOUR:** Customize your own personal message on Imprint Details page.

**STEP FIVE:** Complete form and send to Lisa Karnatz (see below)

CARD CHOICE (min. 20 cards and envelopes per choice)	QTY	PRICE EA.	TOTAL
			\$
			\$

**Please pay from your invoice.**

**Please allow at least two weeks for delivery.**

- ☐ Ship My Order (Shipping charges will be added to your order total)
- ☐ Coordinate a pick up with Lisa Karnatz – 602.712.2018

1. CARD/ENVELOPE Total	\$ _____
2. CARD Imprint Charge	\$ _____
3. ENVELOPE Imprint Charge	\$ _____
<b>SUBTOTAL</b>	\$ _____
<b>Shipping Charge</b>	\$ _____
<b>ORDER TOTAL</b>	\$ _____

Send order to: Lisa Karnatz  
2039 W. Lewis Avenue • Phoenix, AZ 85009-2893 • 602.712.2018 • LKarnatz@azdot.gov

# 2021 Holiday Card Photo Choices

view cards online @ ????



**Snowy Grand Canyon**

Photo by Adam Schallau



**Tucson Mountain Park**

Photo by Randy Prentice



**San Francisco Peaks**

Photo by Claire Curran



**Grand Canyon South Rim**

Photo by Claire Curran



**Sierra Ancha Saguaros**

Photo by Paul Gill



**Mourning Dove**

Photo by Bruce D. Taubert

# 2021 HOLIDAY CARDS – IMPRINT DETAILS

Company: \_\_\_\_\_

## CARD & ENVELOPE PRINTING INSTRUCTIONS:

Your holiday cards will print exactly as indicated below.  
No standard message is included, unless you specify otherwise.

ARIZONA HIGHWAYS USE ONLY	
Batch No. _____	Date due to AHM _____
Order date _____	Sales Rep _____
Date received by Production _____	
Order Method: <input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Fax <input type="checkbox"/> Mail	

### CARD:

Print the following message: Color: \_\_\_\_\_

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Print the following company name and/or logo below the message:

Color: \_\_\_\_\_

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**ENVELOPE:** Choose one: ☐ Blank ☐ Black ☐ Color: \_\_\_\_\_

Print the following return address on envelope flap:

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Artwork files (less than 8 MB) can be emailed to Annette at [APhares@azdot.gov](mailto:APhares@azdot.gov).

Large files must be given to *Arizona Highways* on disk (or sent via file transfer).

Ideal software: MAC versions only — Adobe InDesign, Illustrator, PhotoShop or Acrobat.  
accepted file types: AI, EPS, JPG, PSD, PDF

**We cannot accept any Word documents.**

Artwork instructions available at \_\_\_\_\_ (get path from Vicky)